

# Child Protection Statement and Risk Assessment



**Ennis**

Reviewed & Updated 16.12.2021

# Child Safeguarding Statement

Scoil Chríost Rí is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Scoil Chríost Rí has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is the school Principal: Hugh Connolly
- 3 The Deputy Designated Liaison Person (DDLDP) is school Deputy Principal: Mary Logan
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The School will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5 The following procedures/measures are in place:

In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.

In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.

In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-

- Has provided each member of staff with a copy of the school's Child Safeguarding Statement.
- Ensures all new staff members are provided with a copy of the school's Child Safeguarding Statement.
- Encourages staff to avail of relevant training.
- Encourages Board of Management members to avail of relevant training.
- The Board of Management maintains records of all staff and Board member training.

In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.

In this school the Board has appointed the abovenamed DLP, as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the child safeguarding statement.

All registered teachers employed by the school are mandated persons under the Children First Act 2015.

In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to these procedures.

The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school.

6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department of Education and Skills if requested.

7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

The Child Safeguarding Statement was adopted by the Board of Management on March 8<sup>th</sup> 2018.

Signed: Johnny Flynn  
Chairperson, Board of Management

Signed: Gearóid Roughan  
Principal/Secretary to the Board of Management

Date: 8/03/18

Date 8/03/18

#### Update and Review:

The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting on 20/06/18.

Signed: Cecil McDonagh  
Chairperson, Board of Management

Signed: Gearóid Roughan  
Principal/Secretary to the Board of Management

Date: 20/06/18

Date 20/06/18

#### Update and Review

In line with the Mandatory Documents from the Department of Education (updated February 2019) which schools must use, the Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting on 14/02/19.

Signed: James Cooney  
Chairperson, Board of Management  
Date: 14/02/19

Signed: Gearóid Roughan  
Principal/Secretary to the Board of Management  
Date: 14/2/19

#### Update and Review

In line with the Mandatory Documents from the Department of Education (updated February 2019) which schools must use, the Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting on 10.12.2020

Signed: James Cooney  
Chairperson, Board of Management  
Date: 10-12-2020

Signed: Hugh Connelly  
Principal/Secretary to the Board of Management  
Date: 10-12-2020

In line with the Mandatory Documents from the Department of Education (updated Dec 2020) which schools must use, the Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting on 16.12.2021

Signed: James Conroy  
Chairperson, Board of Management

Date: 16/12/21

Signed: 16/12/21  
Principal/Secretary to the Board of Management

Date: 16/12/21

## Child Safeguarding Risk Assessment

Written Assessment of Risk - Scoil Chríost Rí

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Scoil Chríost Rí.

In undertaking this risk assessment, the Board of Management following consultation with all members of the school community, has assessed the risks of harm that are relevant to our school and to ensure that adequate procedures are in place to manage all risks identified. The school has in place the procedures listed in this risk assessment to manage and reduce risk as far as is practically possible.

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015

and not general health and safety risk. In accordance with section 2 of the Children First Act, 2015 the defined threshold of “harm” in relation to a child is as follows: “harm” means, in relation to a child

(a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child’s health, development or welfare, or (b) sexual abuse of the child.

The school provides all staff with our Child Safeguarding Statement, The DES Child Protection Procedures for Primary and Post-Primary Schools 2017 and training in the Children First E-Learning Programme from Tusla.

The school implements in full the Stay Safe Programme. The school implements in full the SPHE Curriculum. The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s Anti-Bullying Procedures for Primary and Post-Primary Schools. The school has in place a Code of Behaviour.

<b>Risk</b>	<b>Risk of Harm</b>	<b>Managing the Risk</b> <b>The school has the following procedures in place to address risk identified in this assessment</b>
Daily arrival and dismissal of pupils	Harm to pupils	All staff are vetted. Staff supervision in place at arrival and dismissal
One to One Teaching	Harm to pupils	All staff vetted. All visiting tutors vetted All rooms have a glass panel in the door The school has a Special Educational Needs policy
One to One Counselling	Harm to pupils	All counsellors vetted All counsellors work in rooms with glass panels in doors

Sporting activities onsite and offsite	Harm to pupils	School ensures adequate supervision when activities take place on and off site
School Completion Project Summer Camps and Campaí Samhraidh	Harm to pupils	All teachers are qualified and vetted Overseer is qualified and vetted
Use of toilet, changing and shower areas in school	Harm to pupils	Children always supervised by vetted staff
Care of children with SEN	Harm to pupils	Children with SEN always supervised by staff
Management of pupils with behavioural needs	Harm to pupils	Special Educational Needs Policy Code of Discipline
Administration of Medicine	Harm to pupils	The school has an Administration of Medicines Policy
Administration of First Aid	Harm to pupils	The school has a Health & Safety Policy The school has an Administration of Medicines Policy
Use of ICT equipment by pupils in school and by pupils at home	Harm to pupils	The school has an AUP Policy which addresses safe use of IT equipment and IT equipment in the home for distance learning
Work experience/placements in the school	Harm to pupils	All students on placement from 3 <sup>rd</sup> Level colleges are vetted by the college All students on placement from 2 <sup>nd</sup> level must be 16 yrs and older and be vetted
Bullying of pupils by pupils	Harm to pupils	School Anti Bullying Policy School Code of Behaviour
Breakfast Club	Harm to pupils	Breakfast Club is staffed by vetted volunteers A staff member is always present during breakfast at The Junction
Homework Club	Harm to pupils	Homework Club staff from SCP and CLDC are all vetted by their respective organisations

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and*

Training of staff in child protection matters	Harm to pupils	All staff will receive regular refresher courses in child protection
Parents visiting the school	Harm to pupils	All parents working with children are vetted Parent visitors are supervised at all times on school premises Access to the school is controlled electronically and CCTV monitored
Collection of pupils from after school activities	Harm to pupils	Pupils are supervised by school and non-school staff until collected by a parent
Outside agency use of astro turf during school holidays	Harm to pupils	All Clare Youth Service staff have been trained for such activity, are Garda vetted. CYS have insurances covering such activity.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

The risk assessment has been completed by the Board of Management on March 8<sup>th</sup> 2018. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed: Johnny Flynn  
Chairperson, Board of Management

Signed: Gearóid Roughan  
Principal/Secretary to the Board of Management

Date: 8/03/18

Date 8/03/18

**Update and Review:**

The Board of Management’s annual review of the school’s Child Safeguarding Risk Assessment was completed at the Board meeting on 20/06/18.

Signed: Cecil McDonagh  
Chairperson, Board of Management

Signed: Gearóid Roughan  
Principal/Secretary to the Board of Management

Date: 20/06/18

Date 20/06/18



**Update and Review:**

In line with the Mandatory Documents from the Department of Education (updated February 2019) which schools must use, the Board of Management's annual review of the school's Child Safeguarding Risk Assessment was completed at the Board meeting on 14/02/19.

Signed: James Cooney  
Chairperson, Board of Management

Signed: Marion Roughan  
Principal/Secretary to the Board of Management

Date: 14/02/19.

Date: 14/02/19

**Update and Review:**

In line with the Mandatory Documents from the Department of Education (updated February 2019) which schools must use, the Board of Management's annual review of the school's Child Safeguarding Risk Assessment was completed at the Board meeting on 10/12/2020.

Signed: James Cooney Date 10-12-2020

Chairperson, Board of Management

Signed: Hugh Connolly Date 10-12-2020

Principal/Secretary to the Board of Management

**Update and Review:**

In line with the Mandatory Documents from the Department of Education (updated Dec 2020) which schools must use, the Board of Management's annual review of the school's Child Safeguarding Risk Assessment was completed at the Board meeting on 16.12.2021.

Signed: James Cooney  
Chairperson, Board of Management

Signed: 16 Hugh Connolly  
Principal/Secretary to the Board of Management

Date: 16/12/21

Date: 16/12/21

## Mandatory Template 2: Checklist for Review of the Child Safeguarding Statement

The [Child Protection Procedures for Primary and Post-Primary Schools 2017](#) require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. **The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers.** Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the [Children First Act 2015](#), to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the [Children First Act 2015](#), the [Addendum to Children First \(2019\)](#) and the [Child Protection Procedures for Primary and Post-Primary Schools 2017](#).

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	Yes
3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015 ? (This includes considering the specific issue of online safety as required by the Addendum to Children First)	Yes
5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Yes
6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	Yes
7. Has the DLP attended available child protection training?	Yes
8. Has the Deputy DLP attended available child protection training?	Yes
9. Have any members of the Board attended child protection training?	Yes
10. Are there both a DLP and a Deputy DLP currently appointed?	Yes
11. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	Yes
12. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	Yes
13. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	Yes
14. Has the Board received a Principals Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	Yes
15. Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	Yes
16. Since the Board's last review, has the Board been provided with and reviewed all documents relevant to the CPOR?	Yes
17. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR report?	Yes
18. Have the minutes of each Board meeting appropriately recorded the CPOR report?	Yes

19. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	Yes
20. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	Yes
21. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	Yes
22. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	Yes
23. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	No
24. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	Yes
25. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	Yes
26. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	Yes
27. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	Yes
28. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	Yes
29. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	N/A
30. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	Yes
31. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	Yes
32. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	Yes
33. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	Yes
34. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	Yes
35. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
36. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	Yes
37. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	Yes
38. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	No
39. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	N/A
40. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	Yes

\*In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed James Cooney Date 16/12/21

Chairperson, Board of Management

Signed Aireh Connolly Date 16/12/2021

Principal/Secretary to the Board of Management

**Note:** Where a school is undertaking its first review, references in this checklist to the “last review” shall be taken to refer to the date on which the Child Safeguarding Statement was first put in place.

**Mandatory Template 3: Notification regarding the Board of Management's review of the Child Safeguarding Statement**

To: Parents Association of Scoil Christ Ri

The Board of Management of S.C.R. wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of 16.12.2021 [date].
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the Department's website [www.education.ie](http://www.education.ie)

Signed James Conroy Date 16/12/21

Chairperson, Board of Management

Signed Shel Connolly Date 16/12/21

Principal/Secretary to the Board of Management